

# LABOR ORDER FORM

ORDER ONLINE AND SAVE THE 8% ADMINISTRATIVE FEE!

## Display Labor

These craftsmen crate, uncrate materials, set-up and dismantle exhibits

STRAIGHT TIME 8:00am to 4:30pm, Monday - Friday  
OVERTIME 8:00am to 4:30pm, Saturday & Sunday  
4:31pm to 11:59pm, Monday - Sunday  
DOUBLE TIME 12:00am - 7:59am, Monday - Sunday & all Holidays

**\*Two Hour Minimum per Laborer**

**Rates: per person/per hour**

**ADVANCE PRICE SHOWSITE PRICE**  
\$88.00 \$132.00  
\$132.00 \$198.00

\$176.00 \$264.00

**Advance Pricing Deadline: Thursday, September 8, 2022**

Start time guaranteed only when labor is requested for the start of a working day (8:00am). Labor must be cancelled 24 hours in advance of start time to avoid estimated labor charges.

## INSTALLATION LABOR

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**Demers Exposition Supervised Labor** - Installation of your exhibit will be completed at our discretion prior to show opening. The charge for this service is 30% of the total installation labor bill, or a minimum of \$60.00

Emergency Contact:	Phone:
Display Contact:	Phone:

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**Exhibitor Supervised Labor** - Supervisor must check-in at the Demers Service Desk to pick-up labor.

Supervisor Contact:	Phone:
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Date	Start Time	No. of Laborers	X	Approx. Hrs Per Laborer	=	Total Hours	@	Hourly Rate	=	Estimated Total Cost
			X		=		@		=	
			X		=		@		=	
DEMERS Supervision 30% or \$60.00 Minimum										
8.00% Admin Fee										
<b>Total</b>										

## DISMANTLE LABOR

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**Demers Exposition Supervised Labor** - Dismantle of your exhibit will be completed at our discretion at the close of the show. The charge for this service is 30% of the total installation labor bill, or a minimum of \$60.00

Emergency Contact:	Phone:
Display Contact:	Phone:

☐

**Exhibitor Supervised Labor** - Supervisor must check-in at the Demers Service Desk to pick-up labor.

Supervisor Contact:	Phone:
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Date	Start Time	No. of Laborers	X	Approx. Hrs Per Laborer	=	Total Hours	@	Hourly Rate	=	Estimated Total Cost
			X		=		@		=	
			X		=		@		=	
DEMERS Supervision 30% or \$60.00 Minimum										
8.00% Admin Fee										

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108  
860.882.0003 – Fax 860.761.0070 – Email info@demersexpo.com  
www.demersexpo.com



**Demers  
Events  
& Expo  
Services**

Progressive Norwalk Boat Show, Norwalk Cove Marina, September 22-25, 2022

# CLEANING ORDER FORM

Vacuuming of booth carpet per booth space @ \$75.00 per day; service includes general booth vacuuming prior to the opening of the show on each day requested.

VACUUMING						
Description	Date Requested	No. of Booths	X	Rate per Day	=	Estimated Total Cost
Vacuuming			X	\$75.00	=	
Vacuuming			X	\$75.00	=	
Vacuuming			X	\$75.00	=	
Vacuuming			X	\$75.00	=	
<i>Order Online and save the 8% Administrative Fee!</i>				8.00% Admin Fee		
				<b>Total</b>		

BULK SPACE VACUUMING (AREA OVER 600 SQ FT)										
Description	Date Requested	Booth Dimensions			=	TTL SQ FT	X	\$0.39	=	Estimated Total Cost
		L	X	W						
Vacuuming			X		=		X	\$0.39	=	
Vacuuming			X		=		X	\$0.39	=	
Vacuuming			X		=		X	\$0.39	=	
Vacuuming			X		=		X	\$0.39	=	
Order Online and save the 8% Administrative Fee!					8.00% Admin Fee					
					Total					

Porter service per booth space @ \$75.00 per day; service includes emptying of trash cans replacement of trash can liners and disposal of trash in your booth space.

PORTER SERVICE						
Description	Date Requested	No. of Booths	X	Rate per Day	=	Estimated Total Cost
Porter Service			X	\$75.00	=	
Porter Service			X	\$75.00	=	
Porter Service			X	\$75.00	=	
Porter Service			X	\$75.00	=	
<i>Order Online and save the 8% Administrative Fee!</i>				8.00% Admin Fee		
				<b>Total</b>		

BULK SPACE PORTER SERVICE (AREA OVER 600 SQ FT)										
Description	Date Requested	Booth Dimensions			=	TTL SQ FT	X	\$0.39	=	Estimated Total Cost
		L	X	W						
Porter Service			X		=		X	\$0.39	=	
Porter Service			X		=		X	\$0.39	=	
Porter Service			X		=		X	\$0.39	=	
Porter Service			X		=		X	\$0.39	=	
<i>Order Online and save the 8% Administrative Fee!</i>				8.00% Admin Fee						
				<b>Total</b>						

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

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