

Dear Norwalk Boat Show Exhibitor:

The National Marine Manufacturers Association and the Norwalk Boat Show, and its affiliated entities are pleased to announce that we have partnered with COI Tracker to provide a fully automated COI (Certificate of Insurance) request and tracking system. Communications will flow into and out of the COI Tracking system using the email address that we have on file for you. The COI Tracker system shall email a notification to confirm the status of the current certificate of insurance received (compliant/non-compliant).

As a requirement for the certificate of insurance currently needed, we request a new / updated version of the certificate of insurance from all of our Exhibitors. Please reach out to your broker or insurance agent immediately and request that they provide a new/updated Certificate of Insurance within ten (10) days.

To avoid any issues, it is recommended to address the requirement request to your broker or insurance agent immediately to update the Certificate of Insurance.

The Certificate of Insurance must meet the following requirements:

- **Certificate Holder Limit should contain at least one of the following values: National Marine Manufacturers Association Inc, 231 S. LaSalle St. Ste 2050, Chicago, IL, 60604**
- **The General Liability - Commercial General Liability should be checked.**
- **The General Liability - Each Occurrence should be checked.**
- **The General Liability - General Aggregate Limit Applies Per Policy should be checked.**
- **The General Liability - Each Occurrence Limit Amount should be greater than or equal to 1,000,000.**
- **The General Liability - Damage to Rented Premises Each Occurrence Limit Amount should be greater than or equal to 100,000.**
- **The General Liability - Personal and Advertising Injury Limit Amount should be greater than or equal to 1,000,000.**
- **The General Liability - General Aggregate Limit Amount should be greater than or equal to 2,000,000.**
- **The General Liability - Products and Completed Operations Aggregate Limit Amount should be greater than or equal to 1,000,000.**
- **The Vehicle - Combined Single Limit Each Accident Amount should be greater than or equal to 1,000,000.**

National Marine Manufacturers Association, Inc., Norwalk Cove Marina, their respective members, parents, partners, subsidiaries, affiliates, officers, directors, staff, consultants, agents, subcontractors and employees must be named as an additional insured with regard to ongoing and completed operations with respect to Commercial General Liability, and Auto Liability as required by written contract. Coverage must be primary and non-contributory and a waiver of subrogation must apply to all policies. A thirty (30) day notice of cancellation with the exception of ten (10) days) notice for non-payment of premium must be endorsed on all policies. All requested endorsement forms must accompany the certificate submission.

[A sample Certificate of Insurance is attached to show the required insurance requirements.](#)

To purchase Insurance

<https://wfis-forms.usi.com/webforms/exhibitorsinsurance/getliabilityinsurance.aspx?eventid=716>

All certificates of insurance must be emailed to NMMA@certs.coitracker.com with the **Company Name** specified in the **subject line**.

Should you have any questions, please contact jrosales@nmma.org, or support@COITracker.com.

Thank you!
Norwalk Boat Show
Debbie Harewood