

## **PROGRESSIVE**°

# MOVE IN/OUT & SHIPPING

**Exhibit Installation** 

**Exhibit Removal** 

Freight Shipping Procedures

**Shipping Labels** 

Move In Schedules

Truck Route

### **MOVE IN SCHEDULES**

# CLICK HERE FOR LAND MOVE IN SCHEDULE CLICK HERE FOR IN WATER MOVE IN SCHEDULE

### **Water Move in Procedure**

- Each Boat has a specific move-in time— Boats should arrive according to our targeted schedule.
- THE A-B & B-C OUTER BRIDGE WILL BE CLOSED SEPTEMBER 20 BY 10AM
- Please give your captains the <u>slip assignments</u> for your boats as well as the <u>layout</u> for the marina
- Monitor VHF channel 72- ask for "Norwalk Boat Show" NOT Norwalk Cove Marina
- The height of the docks is 33" high from the water line.
- The main dock is 10' wide and fingers are 4' wide.
- Tide fluctuation are 6-8 feet and 7-11 feet with a full moon
- Please contact the United States Coast Guard 718-354-4191 for updates on NY Waterway & East River restrictions.

### **Booth Move in Procedures**

- In-Line Booths (Large Tents) Can move in September 19-20 from 8am-4pm. All others will have a scheduled time.
- All Exhibitors and shipments must check-in and obtain a move-in card on Calf Pasture Beach Road during these days.
- Forklift assistance will be available at a first come first serve if needed.
- Advanced shipments will be delivered to your space at the start of move in and when they arrive.

### Land Boat/Bulk Move in Procedures

Boats must arrive according to our targeted schedule. The Norwalk Cove Marina will perform all handling work. Exhibitors will not be charged for unloading of boats provided that:

- Exhibitor has returned the BOAT INFORMATION form (including display diagram) listing boats and their handling needs.
- Exhibitor has arrived at the Norwalk Cove Marina 30 minutes prior to their target time. Boats not ready for handling at their scheduled time or boats arriving without a reservation will be handled "as able" -- at a time that will not interfere with the handling schedule.
- Exhibitor/Supervisor is on hand to supervise placement of boats within his/her display. Exhibitors will be charged for double handling.
- Drivers should be prepared to leave immediately after unloading trailers or trucks.